# **IELP Admission Policies and Procedures**

#### **A. International Students**

To apply from outside of the US, we will need the following information and fees:

- Completed High Expectations' Application Form.
- US \$250.00 for the Application/Registration fee.
- A bank statement for the last month, original and translated to English, from your account or your sponsor/guardian's account, showing sufficient funds to pay all your personal expenses while studying in the US. For each month of classes, you must provide proof of US \$1,600 for your expenses and \$600 for the expenses of each dependent.

After your completed application is received:

- Please maintain a valid email account during the entire application process.
- Once accepted, students will receive an email from market@highexpectationsusa.com with an I-20 Form and Letter of Acceptance. This I-20 Form is the immigration document that you will need to apply for a student visa at your local U.S. Embassy or Consulate.
- Submit SEVIS Fee: US\$350.00 for SEVP by debit or credit card.
- Schedule your interview at your local U.S. Embassy or Consulate.
- Before the start of class, attend orientation and pay the full amount of the tuition and book/material fees. Books are mandatory. Books fees are approximately \$50 per session.



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### **B.** Transfer Students

To transfer to High Expectations from another SEVP-certified institution, we will need the following information and fees:

- Completed High Expectations' Application Form.
- US \$250.00 for the Application/Registration fee.
- A bank statement for the last month, original and translated to English, from your account or your sponsor/guardian's account, showing sufficient funds to pay all your personal expenses while studying in the US. For each month of classes, you must provide proof of US \$1,600 for your expenses and \$600 for the expenses of each dependent.

Transfer students must also:

- Provide your current institution with a Letter of Acceptance from High Expectations.
- Complete the F-1 Student Transfer Information Form.
- Maintain status by attending classes at your current institution until the transfer release date is established by the DSO.
- Before the start of class, attend orientation and pay the full amount of the tuition and book/material fees. Books are mandatory. Books fees are approximately \$50 per session.



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### C. Students Seeking Change of Status

To apply for a change of status from tourist (B1/B2) to student (F1) in the US, we will need the following documents:

- Completed High Expectations' Application Form.
- US \$250.00 for the Application/Registration fee.
- Copy of your passport and the passports of your dependents.
- Copy of your Visa and the Visas of your dependents, if applicable.
- Copy of your Form I-94 and the Form I-94 of your dependents.
- A bank statement for the last month, original and translated to English, from your account or your sponsor/guardian's account, showing sufficient funds to pay all your personal expenses while studying in the US. For each month of classes, you must provide proof of US \$1,600 for your expenses and \$600 for the expenses of each dependent. Note: If your sponsor is in the US, you must submit a Form I-134 completed by your sponsor.
- Marriage certificate and/or birth certificate of your children, original and translated to English (if applicable).
- Change of Status Request Letter (in English).
- Change of Status fees:
  - Change of Status Applications are processed by third-party agencies.
  - USCIS:
    - $\circ$  Form I-901 SEVIS Fee: US \$350.00 \
    - o Form I-539 fee: US \$370.00 payable to USCIS (money order only)
    - o Biometric Fee: US \$85.00 payable to USCIS (money order for each person included)
- Before the start of class, attend orientation and pay the full amount of the tuition and book/material fees. Books are mandatory. Books fees are approximately \$50 per session.

